

**Dawson Landing Homeowners Association
Board of Directors Meeting Minutes**

Date of Meeting: October 11, 2022,

Location of Meeting: Virtual via ZOOM

1. Call To Order. Director Parlette, the president, called the meeting to order at 7:00 PM.
2. Determination of Quorum. A quorum was not present with the following directors in attendance: Directors Parlette, McCann, and Phan. The following directors were absent. Directors McNeil J, McNeil M, and Collins. Four homeowners were also present.
3. Approval of the Minutes. The September minutes could not be approved without a quorum.
4. Reports of Officers, Boards and Standing Committees
 - a. Treasurer. No updates as we have not received the monthly reports from MJF, perhaps due the holiday, but there are no issues and the HOA is in good standing.
 - b. ARB.
 - i. Approvals: 1 shed, 4 mailboxes, a deck, a patio fireplace, and a concrete pathway.
 - ii. Violations: 0 new violations this month. 1114 open violations.
 - iii. Hearing Date: anticipated to be early December.
 - c. Grounds. It was noted that cleanup of reported dead bushes and trees is underway.
5. Old or Unfinished Business
 - a. Legal. Final seminar for the year was this month on “Rules Enforcement and Fiduciary Duties”.
 - b. Bi-Annual Preparation.
 - i. Notification of the biannual with proxy to go out by Oct 21. There will be a reminder that voting rights are suspended if you have an outstanding balance.
 - ii. The meeting will be at the Ferlazzo bldg., Leesylvania room, in order to hold elections.
 - iii. There was discussion on setup and roles.
6. New Business
 - a. Annual Audit Review. There was discussion on the *draft* audit received by Goldklang Group CPAs. Several items require a vote. The audit and questions to consider will be circulated again with anticipated motions for discussion at the next business meeting.
 - b. Communications
 - i. Website.
 - A motion was made via email regarding the website to:
 - a. Make MJF the “owner” of the WIX host site similar to the DNS.
 - b. Use individual private accounts rather than BOD emails for site administration.
 - c. Limit administration accounts on the site.

The motion passed unanimously.

 - Updates were made to:
 - a. Repost all legacy minutes.

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- b. The ARB site to include minutes and most common violations.
 - c. Expand the contact section to include Police, Mooney Plant, Patriot, and Neighborhood Watch.
 - d. Presently adding legacy notifications: Letters, Assessments, other, from the old notifications page, not all listed as notifications, but included in appropriate sections.
 - ii. BOD Account. Emails sent to the dawsonlandingarb@gmail.com account were reported to include responses.
7. Looking Ahead (BOD Calendar Review)
- a. Election of Officers will be in December following the November BOD election.
 - b. Yard waste pick-up ends for the year on December 28.
8. Open Forum
- a. There was a discussion on drones in Dawson Landing. Although speculated to be hobbyists, a notification will be sent to the community to serve as a reminder to fly within FAA and VA State guidelines. A link will be provided.
9. Meeting Adjournment
- a. The meeting was adjourned by 8:00 PM.
 - b. The November 8 meeting will be the biannual HOA meeting.
 - c. The next business meeting of the board will be December 13, 2022.

R.Parlette
President
Dawson Landing HOA