

**Dawson Landing Homeowners Association
Bi-Annual Meeting Minutes**

Date of Meeting: May 14, 2019

Location of Meeting: Ferlazzo Bldg Cafeteria

1. Call To Order. The Cafeteria was opened to welcome homeowners to socialize over pizza and soda at 6:30 PM. The meeting was called to order by the president, Keith Manry, at 7:00 PM.
2. Quorum. A quorum was not established. A total of 15 homes were represented. Dawson Landing has 265 homes. Representation by 27 homes are required to establish a quorum. The following directors were in attendance: Keith Manry, Afsar Qureshi, Bud Parlette, Candace Bruns, Tri Tran, and Darryl King. The following director(s) were absent: Germaine Roseboro.
3. Opening Remarks. The BOD President, director Manry, opened the meeting by introducing the BOD members.
4. Guest Speakers. BOD Vice President, director Qureshi, introduced guest speakers, PWC Woodbridge District Supervisor, Frank Principi, and PWC Police Officer Sarah Rolle.
 - a. Mr. Principi briefed the homeowners on four topics: 1) FY20 Budget; 2) Polls in November; 3) North Woodbridge Small Area Plan; and 4) North Creek Boardwalk. Mr. Principi ended by encouraging members to “support your community” though many opportunities including our HOA and the Woodbridge Civic Association. He then answered homeowner questions on schools and the Stonebridge Potomac Town Center parking garage.
 - b. Officer Rolle briefed on the benefits of the Neighborhood watch program, and crime statistics for our neighborhood. Dawson Landing’s top three calls are 1) misrouted 911; 2) false home alarms; and 3) suspicious people/vehicles. PWC Police now provides information via Nextdoor.com, and CrimeReporting.com. When queried on neighborhood solicitation, she warned against scams, and stated solicitors must carry a solicitor’s permit. She ended with police protection of schools, body cameras, and exploration of use of unmanned aerial crafts (drones).
5. Business.
 - a. Homeowners Survey. Director Manry gave an summary of the Dawson Landing HOA Survey, and outlined BOD goals based on the results: 1) Improve Common Areas: clean/maintain common area ponds; addition of benches; refinish entry signs; address grounds contractor mowing issues; 2) Amenities: establish committees to address top homeowner desires and present findings and recommendations to the BOD and Homeowners for facilities, pool, small craft launch, dog lot/waste collection; 3) Communications Improvement. No clear favorite. Will expand to website, Nextdoor, and email; 4) Website Improvements to include a Frequently Asked Questions (FAQ) section to address questions asked in the survey and via DawsonLandingBOD@gmail.com; and 5) Social Events. Minimum of 2 this year. Director Bruns is currently planning the Neighborhood Yard Sale for June.
 - b. Budget. Director Tran provided copies of the budget and monthly financial reports, walked through the documents, and answered questions.
 - c. Trash Update. Director Manry continued with an update on PWC, now charging to dispose recycled waste. Recycling is mandatory in PWC. A government fee will be passed through trash services. Assessments will be adjusted and reflected on the January billing for calendar year 2020.
 - d. BOD Seat Election. Director Manry concluded business with the announcement of election(s) for a BOD seat in November. An announcement will go out to solicit names for those who would like their names on the proxy. Nominations will be made from the floor of the November meeting.

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6. Open Forum.
 - a. A motion was made from the floor to share the budget prior to setting annual assessments. A vote was taken and approved based on a show of hands. The BOD acknowledged.
 - b. A suggestion was made that we get an estimate for a matching sign for the East entrance to Dawson Landing.
7. Meeting Adjourned. A motion was made by director Manry, seconded, and unanimously approved to adjourn the meeting. Meeting adjourned at 9:00 PM. The president noted that the next HOA Bi-Annual meeting is scheduled for November 12, 2019.

The foregoing minutes were approved by the Board of Directors on June 11, 2019.

R. Parlette
Secretary
Dawson Landing Homeowners Association