

## **Minutes of the meeting**

**February 12, 2018**

### **Board Members Present**

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Lamarr Johnson (President)  
Vern McHargue (Vice President)  
Bud Parlette (Architectural Review Board Chair)  
Darryl King (Secretary)  
Germaine Roseboro (Treasurer)

### **Architectural Review Board (ARB) Members Present**

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Lamarr Johnson  
Michael Newman

#### **1. Call to Order and Welcome**

- a) The President called the meeting to order at 7:00 PM.
- b) Meeting minutes for June, July, Sept, Oct, and Nov were approved during this session by the HOA board.

#### **2. Homeowners Forum**

- a) Nothing stated for this month's meeting.

#### **3. Officer Reports**

- a. President – Street sign is knocked down, the county was notified and there is a water leak near Teal.
- b. Attorney will review and take care of the landscaping contract for the Dawson Landing community, which has been done prior to this HOA meeting. Any other unresolved issue will be answered by the Attorney all at once, for example Easement, air b&b, and repeat offenders.
- c. Attorney will be contacted and will provide available dates for Dawson's HOA training.
- d. Vice President- Dawson signage needs improvement. Inspection of the sign is needed by board members and their feedback of recommendation. The signage needs painting and has aged probably 16 or 17 year old since the beginning of community.
- e. Secretary – January minutes are done, I will forward to everyone for review.
- f. Treasurer – A vote by the board is needed for HOA homeowner's late dues. A homeowner received bill for dues but did not pay before due date. Homeowner owed late fee but refused to pay by the 31<sup>st</sup>. Board members unanimously agreed

that homeowner is responsible for paying late fee. Treasurer is working on 2018 budget which was not ready to present during this meeting.

#### **4. Architectural Review Board Report**

- a) There was one approval for a deck and walkway, also one incomplete package for a tree removal, which was disapproved due to an incomplete package. A Homeowners mailbox was disapproved on Canvas way.
- b) Election for ARB was held in January. ARB board members as follows: Chairman is Bud Paulette, Vice Chairman is Michael Newman and Eric Graves as secretary. Eric resigned as secretary after election. A homeowner expressed interest in the ARB secretary position name Joel Alstrum from Canvas Back.
- c) Nomination made by HOA Board to add Joel Alstrum to the ARB board pending review dues.
- d) ARB is revising criteria and standards of community mailboxes. MJF did not have any criteria on mailboxes. ARB is coming up with verbiage to bring before board criteria and standards for trees and mailboxes. Board will have opportunity to make recommendation on standards and criteria.
- e) Concept of operations for ARB functions is being developed for future board members.

#### **5. Landscape Coordinator Report**

- a. ARB Chairman had concerns about landscaping contract for community. Insurance was not documented in the vendors' contract. Plots were provided on the areas needed mulching whether contractor will mulch those areas is unclear. The HOA board will follow up with Landscape coordinator for clarification.

#### **6. Old Business**

- a. None

#### **7. New Business**

- a. HOA discussing the yard sale date for 2018 to place on the calendar.
- b. HOA is discussing cook out for 2018 and location.

- c. HOA is discussing 2018 Dawson Landing News Letter for the neighborhood.
- d. Based on events above the HOA will discuss how many events we will do this year and make recommendations so the schedule can be set.

### **8. Adjourn**

There being no further business, motion was made, seconded and unanimously approved to adjourn the meeting at 8:40 pm, Next meeting will be scheduled for March 13, 2018.