



**Dawson Landing Homeowners Association
Board of Directors**

February 11, 2016 Board of Director's Minutes

1. The February 2016 Dawson Landing Homeowners Monthly Meeting was called to order at 7:35 PM, February 11, 2016. Board Members in attendance: Maureen Parlette, Lamarr Johnson, David Bradley, Maheta Tesfay, Amy Chaffman, and Vern McHargue; ARB: Winnie Miller and Bud Parlette.
2. The Board approved the minutes of the last meeting.
3. The Board recognized Vern McHargue for his past service as President.
4. No homeowners were scheduled to appear for the Homeowners Forum.
5. The Board discussed the legal and operational distinctions between Claims Against Property Owners and Complaints.
 - a. The Board believes Dawson Landing Homeowners Association (DL HOA) is in compliance with Virginia Common Interest Community Board standards and the President will verify with MJF Associates.
 - b. The DL HOA Secretary will keep copies of Claims.
6. Officers report:
 - a. President: Intends to hold a discussion of DLHA planning goals for 2017 and 2018 to include Events, Communications with Homeowners, and Semi-annual Homeowners meetings.
 - b. VP: Updating DL HOA Facebook Page.
 - c. Treasurer: Year to date income is \$5935 with expenses of \$2927 for net income of \$3008. Will recommend adjusting DL HOA investments after further research. Board acknowledged the incorrect late notices for assessments due January 31, 2016. No adverse action will be initiated as a result of the MJF mistake, intent is to correct so it does not recur.
7. Strategic Planning & Projects:
 - a. Pump Station: Awaiting legal counsel advice on conveyance easement. Property may actually belong to individual homeowner(s) and as a result may be a homeowner issue with no DL HOA equity.
 - b. Centralized Trash Collection: Board discussed communications plan to include flyer, newsletter, fact sheet, and official letter.
8. New business:
 - a. Michael Kuzara was appointed Architecture Review Board (ARB) Chair.
 - b. Bud Parlette was appointed as an ARB member.
 - c. Board will maintain the existing PO Box with Treasurer as key operator.
 - d. Treasurer will prepare the DL HOA taxes.
 - e. President will review status of DL HOA Liability Insurance Policy currently with Erie Insurance Group.
 - f. Meeting was adjourned at 9:10 pm.
9. Next Meeting Date: The next monthly Board meeting is scheduled for March 10, 2016 at 7:30 PM.