



Dawson Landing Homeowners Association, Inc.
A Virginia Corporation
Post Office Box 4401, Woodbridge, VA 22194

Minutes of the HOA Biannual meeting of December 6, 2016

Board Members Present

Maureen Parlette (President)	Bud Parlette (Architectural Review Board Chair)
Lamarr Johnson (Vice President)	Amy Chaffman (Landscape Coordinator)
Kate Loving (Secretary)	Vern McHargue (Member)

Architectural Review Board (ARB) Members Present

Lamarr Johnson	Kate Loving
Winnie Miller	Bud Parlette

Homeowners Present

24 Class A members present in addition to the 6 Board members and 1 ARB member

1. Call to Order and Welcome

The President called the Dawson Landing Homeowners Biannual Meeting to order at 7:30 PM.

2. HOA Board Member Election

In accordance with the Declaration, on November 15, 2016, the meeting announcement and a ballot/proxy for voting to fill an open board seat was mailed via USPS to all association members. In seeking a seventh director for the Board, a write-in ballot/proxy was sent to homeowners prior to the biannual meeting. Homeowners voiced concern over wording of the ballot/proxy and confusion over use of the proxy. Although the form had been used in past years, it was agreed to update the form for future voting needs in order to alleviate confusion and more accurately account for proxy and attending members.

Candidates for the seventh seat on the Board came forward, introduced themselves and gave a brief statement on their background and qualifications. The candidates were: Anna Bzdyr, Jane Morrissey (not present – represented by Member Carole Somerville), Yvonne Moxness, and Germaine Roseboro. Voting results were as follows: Anna Bzdyr – 1 vote; Jane Morrissey – 9 votes; Yvonne Moxness – 2 votes; Germaine Roseboro – 50 votes; and proxy ballots for quorum purposes only – 4. Total number of ballots counted – 66.

3. Guest Speakers

- a. Officer Marcia Whaley, Prince William County Police Department Crime Prevention Unit, provided information on crime in and around Dawson Landing and crime prevention tactics such as a neighborhood watch. More information can be found in the Notifications section of the Dawson Landing website.
- b. Tanya Gomez, Assistant to Supervisor Frank J. Principi spoke about community improvements such as Route 1 road expansion, additional traffic lights, and development of the Neabsco Creek boardwalk.

4. HOA Board Member Reports

- a. The President reported on the year's achievements: the implementation of a new community-wide trash service with Patriot Disposal; the negotiated deed of easement for the pump station located on Heron Way which included the county agreeing to repave the driveway, to post emergency contact

Dawson Landing Homeowners Association, Inc.
A Virginia Corporation
Post Office Box 4401, Woodbridge, VA 22194

signage near the driveway (driveway located on Whistling Swan Way), and to cover the HOA's legal expenses; enhancement of the Dawson Landing website to include a Notifications section where all 2016 homeowner communications are posted; and community events such as the yard sale and potluck picnic. The President thanked all of the volunteers for helping to improve and enhance the community and encouraged Members to submit email addresses to dawsonlandinghoa@hotmail.com to expand communication opportunities in the community. Mrs. Parlette also noted that homeowners should identify themselves when addressing email communications to the Board in order to receive a response.

- b. The Architectural Review Board Chairman reported on the following: the implementation of an ARB email account (dawsonlandingarb@hotmail.com); the processing of 14 change requests during 2016; the removal of dead trees in common areas; and a record low of hearings for property inspection violations. Mr. Parlette reported that in the spring the ARB is planning to review inspection standards and criteria/guidance for possible updates. Mr. Parlette encouraged Members to report violations to MJF who will investigate the situation and work on getting it resolved.
- c. The Landscape Coordinator announced a Basics in Gardening class she thought the Members would be interested in being held in February at the Potomac Community Library on Opitz Boulevard. More information can be found in the Notifications section of the Dawson Landing website.

5. Homeowners' Open Forum

The President opened the floor for questions:

- a. In regards to the Prince William County Service Authority's deed of easement: have there been notifications sent to the homeowners whose property is directly affected by the signage? Members voiced concern there is no room for signage at that location (on Whistling Swan). Ms. Parlette stated it would be signage in case of an emergency, adhere to the county's guidelines for placement, and was nonnegotiable.
- b. What is the Board's response to Jane Morrissey's letter which was distributed at the beginning of the meeting? The Board had not seen the letter and was not prepared to respond, so Members agreed to the Board posting a response on the Dawson Landing website following the January 10th meeting of the Board.
- c. Will the Members receive a Treasurer's report? Members feel now that there will be a new Treasurer on the Board, it would be appropriate to hold an independent audit to show current funds and where funds were spent as well as a copy of the budget. Ms. Parlette presented the information from a balance sheet and year-to-date income statement dated 12/05/2016 to the Members and the Members asked for hardcopies of the report. Ms. Parlette agreed to post the report on the Dawson Landing website.

6. Board Member Voting Results

The President announced that with the tally of the votes, Germaine Roseboro has been elected to a position on the Board of Directors. Ms. Parlette thanked everyone for stepping forward.

7. Adjourn

There being no further business, the President adjourned the meeting.