

**Dawson Landing Homeowners Association
Board of Directors
Meeting Minutes**

The meeting convened Thursday, 9 June 2011, at 7:30 pm. The following persons participated:

Board Members Present

William Rigby (President)
Tom Booth (Secretary)
Virginia Rockelman (ARB Chair)
Reed Grabowski (Member)

Absent

Michael Kuzara (Member)
Jack Samar (Member)

Residents/Guests:

Mike Rockelman- Resident
Afsar Qureshi-Resident

1.0 Welcome & Administrative Matters

1.1 Bill convened the meeting

2.0 Guest input/concern

2.1 Mr. Qureshi presented his issue/concern with the Wigeon Way landscape project. His concerns are health, safety hazard as a result of the excavating changes made in the neighboring yards. Bill stated he would send an email on behalf of the HOA stating Mr. Qureshi concerns to the P W County office in charge of this project.

3.0 Committee Reports/Recommendations

3.1 Meeting Minutes: Minutes for the May HOA meeting were reviewed, and approved by voice vote.

3.2 Treasurer's Report: No report available, the newly elected Treasure, Vern McHargue, had indicated he planned to attend this evening's meeting, but did not show. Bill stated that there has not been an official turnover of the duties with Robin. Bill did state that the HOA account was solvent.

3.3 Architectural Review Board

3.3.1 Virginia reported there were no change requests or disclosure reports requested for May.

3.3.2 She brought one change request for a home on Marsh Overlook for review/approval. *Reviewed/approved.

3.3.3 She gave the HOA board a recap of the ongoing challenges she has had with the PW County office regarding getting all the paperwork required for the installation of lights on our entrance signs. We have six months from the date (17 May 11) to complete the paperwork. Based on further discussions regarding estimates from electricians (est \$13K) to install the lights IAW PW County and Dominion Power Co. requirements, it was agreed by the board members present to pursue getting the signs officially registered with PW County, and hold-off on the installation of lights at this time. We agreed to pursue getting the structural details sometime in July.

3.3.4 Virginia reported that Valley Crest has new crews cutting grass and she has had to talk to them regarding the cutting of grass in the common area next to their home on Herron Way.

3.3.5 She reported that the home at the entry way of Dawson Landing on the west side of Wigeon Way has not mowed their grass for quite some time. She reported this to the PW County office and they took appropriate action and had a contractor cut the yard. This home could be a problem in the future, as it appears the occupants are not there, and do not have intentions of taking care of the property.

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4.0 Old Business

- 4.1 Mike Kuzara was absent but did send an email earlier in the day with details on some issues he had looked into:
 - 4.1.1 Street sweeping: I spoke again with VDOT, specifically, Mr. Satterwhite out of the Dumfries HQ. He assured me that our area is going to be swept at some point this summer, however the coordination meeting between the county and the sweeping contractor (PWC gave up their own sweeper some time ago) isn't even scheduled until 6/7 July. So, it seems that at best, we will get swept only once a year (he confirmed this is true). I recommend we consider contracting a sweeper for each spring. I will look into prices and bring them to the July meeting.
 - 4.1.2 Street cracks and pot holes: these are actually two separate offices at VDOT. Mr. Satterwhite can handle pot holes and will check our streets later this month to find any spots that need repair. As for the cracks, the "pavement coordinator" Mr. Rob Wilson, ranks all the streets in terms of need and then (slowly) works off that list. I have been unable to ascertain where we stand on that list, but will keep trying.
 - 4.1.3 Bill reported that he was drafting a letter and may possibly visit the house on Duckling Place regarding the Waste Management garbage pickup not being done on a Monday or Thursday.

5.0 New Business

- 5.1 Bill reported that he contacted PW County Supervisor Frank Princippi regarding a traffic Study on Rippon Blvd.
- 5.2 Bill suggested we get an estimate from Valley Crest on taking out dead/fallen trees. Virginia stated we had an estimate from Meadow Farms on this already. The board decided to pursue an estimate from Valley Crest and discuss at the next HOA meeting.
- 5.3 Mike Kuzara in his email mentioned that 1418 Eiderdown Ct. has built some sort of new trellis type structure in front of their house. He asked if this is authorized?

Meeting adjourned at 8:55 PM