

**Dawson Landing Homeowners Association  
Board of Directors  
Meeting Minutes**

The meeting convened Thursday, 11 March 2010, at 7:30 pm. The following persons participated:

Board Members Present

William Rigby (President)  
Robin Borum (Treasurer)  
Tom Booth (Secretary)  
Jack Samar (Member)

Absent

Virginia Rockleman (ARB Chair)  
Michael Kuzara (Member)

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Residents/Guests:

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1.0 Welcome & Administrative Matters

1.1 William Rigby convened the meeting

2.0 Committee Reports/Recommendations

2.1 Minutes for 11 Feb 10 meeting were reviewed and approved by voice vote.

2.2 Treasurer's Report –

2.2.1 Robin Borum provided the March 10 treasurers statement (attached).

2.2.2 As of 11 March 10 total assets is \$144,113.00. Report submitted for record and approved on voice vote.

2.3 Architectural Review Board (Virginia Rockleman was unable to attend this meeting, but provided the following information to the board members)

2.3.1 Change Requests for March (0) & Disclosure Packets (1): see attached report.

2.3.2 Master Gardener Presentation: Page Thacker, a master gardener with the Virginia Extension Cooperative Center, will make a presentation at the April 8 HOA general membership meeting. Page will discuss the following topics: wet and dry ponds, pond maintenance, natural/native plantings, and Cooperative Center services available to Prince William residents. She plans to make a 15-20 minute presentation, answer questions, and will provide handouts.

2.3.3 ARB Neighborhood Review: the ARB Committee is planning to meet this week to do a walk around/drive by of the neighborhood. Observed violations will be noted and letters sent out to homeowners shortly thereafter.

2.3.4 Requested reimbursement for printer ink in the amount of \$56.06. I received the check last week.

3.0 Old Business

3.1 Robin Borum made contact with the electrician and Dominion Power regarding the estimated costs of installing lighting for the entry way sign area. Robin stated that for two low intensity lights (one for each Dawson Landing sign) installation & materials will cost approximately \$4,000.00. Electric bill will be approximately \$9/month/sign. Bill Rigby said he would contact the two homeowners of the property where the signs are located to get their approval for installation of the lights. It was agreed to that the HOA board members would vote on going forward with this project at the April board meeting.

3.2 Bill Rigby stated he had no update on the staking along Rippon Blvd. He said he will continue efforts to contact and get an update on the reason for the new stakes.

3.3 HOA Insurance update: Bill Rigby presented a letter from The Community Association of Underwriters of America Inc (CAU) regarding their company's insurance coverage. Bill stated he would contact MJF Associates requesting their

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pursuit in comparison of rates with the current insurance company, Hallmark, with CAU. Follow-up/findings will be reported at the April HOA Board meeting.

4.0 New Business

- 4.1 Bill Rigby presented a letter received from the PWC Police Department regarding their Crime Prevention Unit. Bill plans to provide the Unit Director, 1<sup>st</sup> Sgt Castilla the MJF email address to receive the Crime Prevention Unit's periodic Crime Alert notifications.
- 4.2 Bill Rigby presented the board a letter from the homeowner of 15559 Wigeon Way. He was requesting a waiver of a \$24 late fee he was assessed with for the latest HOA dues payments. The homeowner provided his bank statement showing the outstanding check he wrote for the HOA dues, dated prior to the payment deadline. A voice vote for approval the waiver was received, and Bill will notify MJF Associates and the homeowner of the waiver approval.
- 4.3 Bill Rigby discussed recent Dawson Landing home sales information. During the past year there were twelve home sales; two straight sales, and 10 stressed (short sale/foreclosure).
- 4.4 Next meeting is scheduled for 7:30 P.M. Thursday, 8 April 2010 in the Woodbridge Supervisor's conference room at the Ferlazzo Building.

Meeting Adjourned at 8:10 PM